



EQUIPMENT AND INSTRUCTIONAL MATERIALS

Department of Career and Technical Education
SFN 15263 (11/03)

State Capitol 15th Floor
600 East Boulevard Ave Dept 270
Bismarck ND 58505-0610
Phone: (701)328-3180 - Fax: (701)328-1255

| | | |
|---|--|-----------------------|
| Local Education Agency/Consortium Name | Mailing Address (Street, City, Zip) | Phone Number |
| LEA where equipment will be located | Source of Funds: Perkins (Federal) State Other _____ | E-mail Address |
| School Year July 1, _____ to June 30, _____ | Title of Program/Project | Service Area |

| Requested Items (Section A) | | | | | | Purchased Items (Section B) | | | | |
|--|-----|-----------|------------|---|----|---|---------------|---------------------|-------------|------|
| Identify equipment and instructional materials | Qty | Unit Cost | Total Cost | *State Use Only | | Qty | Serial Number | Date Items Received | Actual Cost | |
| | | | | Yes | No | | | | | |
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| Total | | | | Total | | | | | | |
| Name and Title of Person Completing Section A | | | | Date | | Name and Title of Person Completing Section B | | | | Date |
| *Key 1. Funds not available. 2. Does not meet program objectives. 3. Does not meet equipment policy. | | | | The above named persons certify that the information submitted is factual, complete and can be substantiated with invoices on file in the business manager's office. They assure that all invoices will be retained and an equipment inventory will be maintained locally for auditing purposes in accordance with state and federal regulations and other policies and procedures set forth by the State Board for Career and Technical Education. | | | | | | |